

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2 MINUTES OF THE REGULAR MEETING – November 19, 2020

The Williamson County Emergency Services District #2 held a regular meeting on November 19, 2020 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at meet.google.com/zeu-kcvj-cot and by phone at 1-707-732-9386 or 1-888-465-5095.

Commissioners in Attendance:

Commissioners present in person: Thom Nanninga, Tim Hunsberger, Darryl Pool.
Commissioners present on-line: Russell Strahan, Jordan Baltazor.

Others in Attendance:

Sam Bass Fire Dept.: Chief David Kieschnick, Assistant Chief Keith Farris, Battalion Chief James Shofner (all in person).
Municipal Accounts & Consulting: Tyler Wilson (in person).
Public: none present in person or on-line.

Meeting called to order at 7:15pm by SBFD Assistant Chief Keith Farris.

Pledge of Allegiance led by Commissioner Nanninga.

Public Comment: No member of the public requested to speak.

Action items

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of meeting held October 15, 2020 as presented.

Motion: Hunsberger Second: Nanninga [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Wilson presented the District's monthly financial statements, monthly bills, and invoices. He reported that First Citizens Bank is firm in its offer of requiring a \$3 million deposit in order for the District to obtain a higher Money Market interest rate.

Motion to approve reports as presented.

Motion: Nanninga Second: Hunsberger [Unanimous]

ITEM 6: *Discuss and take action relative to Investment Policy update from MAC.*

Wilson presented the proposed written Investment Policy which entailed no changes from that approved by the District in 2019.

Motion to approve the Investment Policy as presented.

Motion: Nanninga Second: Hunsberger [Unanimous]

The policy was signed by President Nanninga and Secretary Pool.

ITEM 7: *Discuss and take action relative to offer from First Citizens Bank.*

Commissioners expressed no inclination to tie up the bulk of District funds with First Citizens Bank in order to obtain a slightly higher than normal Money Market interest rate.

Motion to decline the offer from First Citizens Bank.

Motion: Nanninga Second: Hunsberger [Unanimous]

ITEM 8: *Discuss and take action relative to Replacement or Refurbishment of fire apparatus.*

Commissioner Hunsberger and Chief Kieschnick had met and discussed whether Engine 2 should be refurbished or replaced. Both recommended the replacement option as being more cost effective in the long run. Also, replacement parts for Engine 2 are becoming difficult to locate. Chief Kieschnick estimated a new engine would cost around \$850,000 as a ballpark figure. He said Pierce Manufacturing will be enacting a 3% price increase effective February 1, 2021. There is sufficient time for a new engine purchase to be placed under contract before the price increase goes into effect. Chief Kieschnick will report more specific details at the District's December meeting.

ITEM 9: *Receive monthly report from Sam Bass Fire Department regarding operations, including but not limited to: A) Total number of calls, B) Training, C) Fire Marshall Activities, D) Breakdown of activities and E) Information of any major incidents.*

Chief Kieschnick presented incident report data for October 2020. He thanked Commissioners for approving the budget request for SBFD to employ battalion chiefs. He said the chiefs are already proving effective at helping limit damages at incident calls. The vehicle for battalion chiefs is close to being outfitted and should be ready by year's end.

Chief Kieschnick announced Station 3 was awarded second place for best satellite fire station design of 2019, a national award by Firehouse magazine.

ITEM 10: *Discuss and take any action relative to operations, as may be needed following above report.*

No action needed.

ITEM 11: *Discuss potential agenda items, time and date(s) for future business meetings. (12/17/2020).*

Next regular meeting to be held on December 17, 2020 beginning at 7:00pm at Sam Bass Fire Station #2.

Adjournment:

Motion to adjourn made at 8:18pm.

Motion: Strahan Second: Baltazor [Unanimous]

"I attest that all the above information is true and correct to the best of my knowledge."

Submitted by Darryl Pool, Secretary, Williamson County ESD #2